PERSONAL DATA PROTECTION LAW (KVKK) DATA OWNER APPLICATION FORM

The Personal Data Owner Application Form has been created for the purpose of being used by data owners in their applications to exercise their rights specified in the Personal Data Protection Law No. 6698. In this context, you have these rights about yourself;

* Learning whether personal data is processed or not,
* Requesting information if personal data has been processed,
* Learning the purpose of processing personal data and whether they are used for their intended purpose,
* Knowing the third parties to whom personal data is transferred domestically or abroad,
* Requesting correction of personal data if it is incomplete or incorrectly processed,
* Requesting the deletion or destruction of your personal data in case the reasons requiring the processing of personal data disappear,
* To request that the transactions carried out in accordance with paragraphs (e) and (f) be notified to third parties to whom your personal data has been transferred,

Please specify the information below and your request within the scope of the Personal Data Protection Law.

|  |  |
| --- | --- |
| Information About the Applicant | |
| Name and Surname |  |
| Turkish Identity Number |  |
| Phone Number |  |
| E-mail |  |
| Relationship with DEICO | Customer Employee Visitor Other |
| Address |  |
| Request Details  *(Please specify your request within the scope of the Personal Data Protection Law No. 6698 in detail in the side field.)* |  |

Application Process and Finalization

Please submit your requests to us in accordance with Article 13 of the Personal Data Protection Law and use this form so that the necessary review can be carried out properly and quickly.

Personal data owners must make their applications in writing or using their e-mail addresses. By completing this form, you can send a signed copy to the addresses below with appropriate methods.

**Data Controller:** DEICO Müh. Tas. İml. İnş. San. ve Tic. A.Ş.

**E-mail:** [info@deico.com.tr](mailto:info@deico.com.tr)

**Postal Address for Notary and Hand Delivery:** [Ankara Teknopark, Serhat Mah., 2224. Cadde, No:1, F Blok,](http://maps.apple.com/?q=Ankara%20Teknopark,%20Serhat%20Mah.,%202224.%20Cadde,%20No:1,%20F%20Blok,%20Z-12,%20Yenimahalle,%20Ankara,%20T%C3%BCrkiye) Z-12, Yenimahalle, Ankara, Türkiye

Our company as the data controller, in accordance with Article 13 of the Personal Data Protection Law, responds to the requests of data owners regarding their personal data in thirty (30) days at the latest depending on the nature of the request, free of charge as a rule. If the request requires an additional cost, the fee in the tariff determined/to be determined by the Personal Data Protection Board will be reflected to you.

Our company has the right to review your request and accept or reject it by explaining the reason. The reason for rejection will be notified to you, the applicant, in writing or electronically. If the request in your application is accepted, our Company will fulfill the requirements of the request.

**Applicant**

Name and Surname :

Application Date :

Signature :